

EAST CENTRAL RAILWAY

Office of the
General Manager
Hajipur

No:- ECR/ADM/Misc Matter/MSOP/Modification/2025

Date:- 20/08/2025

**All PHODs, E.C.Railway.
DRM/ECR/DHN, SEE, SPJ, DDU & DNR.
CWM/CRW-HRT, WS/SPJ & PD/DDU**

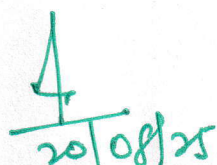
Sub:- Air Travel on tour/duty.

Ref:- Railway Board's letter no. 2025/I&Trans.Cell/Air Travel on tour/P dt.
29.04.2025

Reference above, please find enclosed herewith, the modified para 47(H) of Part C
Misc matter of MSOP-2018 regarding air travel on tour/duty.

This has the concurrence of PFA and approval of GM/ECR.

Encl:- As above.


(Abhishek Kumar)
Dy.General Manager/G

Copy for information and necessary action to:-

1. Secy to GM for kind information to GM.
2. PS-I to AGM for kind information to AGM.

Existing Para 47 H of Part 'C' of Misc Matter of MSOP-18

S.No.	Nature of Powers	PHOD/HOD	DRM/ADRM/CWM/ SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	REMARKS
1	2	3	4	5	6
47	(H) Air travel on duty.	GMs may permit air travel on duty to not below JS officers.			1. These are discretionary powers to be exercised with personal approval of GM, Personal concurrence of PFA shall be required for officers of NPSAG/SG and below. Auth:- 1. Rly Bd's letter no. 2017/Trans/01/Policy dt. 18.10.2017. 2. F(E)/2017/AL-28/41 dt. 24.04.18 & 08.05.2018.

Modified Para 47 (H) of Part 'C' of Misc Matter of MSOP-18

S.No.	Nature of Powers	PHOD/HOD	DRM/ADRM/CWM/ SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	REMARKS
1	2	3	4	5	6
47	(H) Air travel on Tour/ Duty.	PHOD/CHOD in Zonal Railways /PUs- CAO/C for construction organization. DGs in CTIs Full Powers to sanction for officers under their control.	DRMs in Divisional offices- Full Powers to sanction for officers under their control.	Nil	1. Without Finance concurrence for officers in Pay Matrix level-14 & above. 2. With Finance concurrence for officers in Pay Matrix level 13 & below. Auth:- 1. Rly Bd's letter no. 29.04.2025.(RBE No. 36/2025) dt. F(E)/2025/AL-28/4

Note for para 47 H.

1. Air travel entitlement for officers of level-13 and below would be in Economy class and for officers in level-14 and above would be as per MOF/DOE's instructions issued vide O.M No. 19030/1/2017-E.IV, dated 13.07.2017, i.e, in Business/Club class.
2. The officer will have to submit a self-certification in his/her Tour Programme and also with TA/DA claim that no Group C staff is being booked/has travelled on duty with the officer.
3. If the reimbursement is being claimed, the same would be limited to actual air fare or three times of train fare of entitled class, whichever is lower.
4. No extra Budgetary allotment would be provided.

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(DG M/G/ ECA)